Database with Access, 4th year	Suez Canal University
Midterm exam	Faculty of Nursing
5th Dec. 2013	Instructor: Dr. Ahmed Sallam

الاسم: --

A. From the previous figure select the appropriate number to complete the next sentences:

1. …5…. is used to create empty record.

2. …9…. is used to alternate row color.

3. …2…. is used to select specific rows based on specific value.

4. …3…. is used to sort the rows based on selected column.

5. …8…. is used to change font face to Italic.

B. True (T) or False (F):

1. After creating a Query, you must press the Run command to see the Query results.　　[T]

2. You can use the same ID with type Auto-number after deleting its record.　　[F]

3. A hidden field is invisible, however still exists in the database.　　[T]

4. In Access 2010, the Navigation Pane is a list containing every object in your database.　　[T]

5. Number is the only available data type for column in Access.　　[F]

C. Circle the correct answer:

1. Every table must contain an identifier column called ……　　**[Switch key, Primary key, Foreign key]**

2. ….. allow you to pull information from one or more tables based on a set of search conditions you define.

   [Tables – Queries – Forms]

3. To navigate through records in a table, you can use the up and down arrow keys, scroll up and down, or use the arrows in the ….　　**[Navigation panel – Record navigation par – home tab]**

4. Occasionally when you enter information into a record, a window will pop up to tell you that the information you've entered is invalid. That means the field you're working with has a ….

   [Problem – Validation rule – Saved text]

5. The ……. Contains multiple tabs, each with several groups of commands.

   [Ribbon, Quick Toolbar, Backstage view]

D. What are the main purposes of Database?. Explain how Database achieves these purposes.

- **Database is a system to store, retrieve data in an easy, and fast manner.**

_ **By dividing data into its basic token, then store these data in tables connected with relationships.**